

CURRICULUM VITAE



NANDA JYOTHI.I.J

Address:

Laxmi Nilaya
Panja Post, Sullia T.Q
D.K- 574232

E-mail:

nandajyothij@gmail.com

Contact No:

9483922161

Date Of Birth:

10/06/1986

Nationality:

Indian

Sex:

Female

Special Interest:

Reading, Writing, listening
Music, Travelling etc

Professional Objective:

“To explore my talent and competencies and to become a successful professional by utilizing my knowledge and skill that will help my personal development and contribute for the organization’s success”.

Work Experience:

Worked at “KSS College Subrahmanya”
as Computer Instructor (From 02/08/2010
to till date)

Job Profile:

Time Office Function:

Teaching Basic Computer, Tally (GST),
Digital Fluency and Preparing of pay bill.

EDUCATIONAL QUALIFICATION:

Project Under Taken:-

“Job Description” under HR department in
MondoviMotors Private Ltd. Mangalore.

Skills:

Good Communication Skill and Good Team Worker.

Technical Skills:

MS-WORD, MS -EXCELL, MS-POWER POINT, VB, C, C++, Nudi 4.0 Kannada, Tally GST

Strength:

Committed hard working, self motivated and positive Attitude.

Language known:

English, Kannada, Hindi, Tulu

Additional Course:

DCA-(Diploma in Computer Application)-78%

Academic Performance:

Qualification	Year	Institution	% age
M.Sc CS	2012	KSOU MYSORE	73%
BCA	2008	St.PhilomenaCollege Puttur	74%
PUC (PCMB)	2004	S.S.PUCollege Subrhamanya	55%
SSLC	2002	Vidya Bodhini HighbSchool Balila	78%

Declaration:

I here by declare that the information furnished above is correct to best of my knowledge.

Place:-Subrahmanya

Yours Faithfully

(NandaJyothi I.J)